



SHOEBOX CHRISTMAS Volunteer Hours



VOLUNTEER HOURS:

Students are responsible for tracking their own volunteer time and arranging for a Seafarers' House staff person to sign off on completed timesheets. Use your school's form or **Volunteer Broward's Sign-in Sheet** to track & report your VOLUNTEER HOURS. If signed up through Volunteer Broward, please fax their volunteer time sheet to them upon completion of your time; make sure Seafarers' House has a copy and keep a copy for your own records!

Please call 954-734-1580 before starting any project and always before you deliver.

Here's how we typically compute Volunteer time:

- **SHOEBOX WRAPPERS**- A student can collect & decorate shoeboxes (Standard adult, 11 inches by 7 inches) to earn **15 MINUTES of volunteer time for EACH decorated empty shoebox delivered**. **NOTE: Wrap/decorate so that LID can be removed for security checks.**
- **COMPLETE BOXES**- You can start right now or work on this at home, at school or anywhere off-site June through December! Decorate and FILL shoeboxes with all 12 items on our list, we will give you **1 HOUR** of volunteer time for **EACH COMPLETE (filled & decorated) BOX** delivered to Seafarers' House, Port Everglades.
- **DRIVES**- Start right now or wait until school starts or your group is ready to devote a week or more to this effort! The Volunteer Team Leader tracks each volunteer's time spent to: organize the drive; recruit volunteers; set up and collect from donation boxes; contact bulk donors; create signs and promotional emails; deliver to Seafarers' House.
- **ON-SITE SORTERS, PACKERS, WRAPPERS & ORGANIZERS** - Schedule days/times to volunteer at Seafarers House beginning in August. **Volunteers needed August through December**. Volunteer Sign-in sheet on site- 1 hour worked = 1 hour volunteer time. Ask SFH staff to sign off on school form.
- **SHIP DELIVERY**- Must be 18 years old or over and physically able to climb cargo ship's gangplank. Contact Seafarers' House after October 25th to sign up and schedule delivery days beginning Nov. 26th. First preference will be given to those who have helped us to collect the items on our list or provided filled shoeboxes. Some restrictions may apply. Volunteer Sign-in sheet on site.

Seafarers' House Casa in Port Everglades
1800 SE 32nd Street, Port Everglades, Florida 33316
(Located across from Terminal 18 & next to the FP&L Power station)
954-734-1580 --Call to Schedule a delivery or ask a question